

**IQAC MEETING MINUTES
ACADEMIC YEAR 2024-25**

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: PACE/PRN/2024-25/EVEN/NOTICE/003

26-03-2025

IQAC Meeting

The fourth Internal Quality Assurance Cell (IQAC) meeting for the Academic Year 2024-2025 will be held on 27th march 2025 in IQAC meeting hall (G27) at 11:55 AM. All the IQAC members are hereby requested to attend the meeting without fail.

Agenda for the meeting:

1. Review of the previous meeting.
2. Result Analysis/Strategies for improvement.
3. Committees and Events.
4. Policy document updation.
5. Autonomous status application process.
6. IA reforms.
7. FDP on Research methodology and OBE.
8. Research activities.
9. Accreditation activities.
 - 9.1. NBA:- CSE, ECE, BT post compliance analysis and plan for ME, CV AIML, CSE-ICSB.
- 9.2. NAAC:- AQAR.
- 9.3. NIRF
10. Academic calendar approval.
11. Internship of non-circuit branches.
12. Placement and Skill Enhancement.
13. Co-Scholastic activities.
14. Value-Added courses.
15. Feedback (24-25).
16. ICEST-25 and Discover-2P5
17. Requirements for current/upcoming semesters.
18. Updatations – IQAC composition

List of Committee Members:

1. Dr. Ramis M K, Principal
2. Mr. Sharfuddeen P K, AGM, P.A.E.T
3. Dr. M. Abdul Rahiman, External Member
4. Dr. Zoheb Ali K, IQAC Coordinator.
5. Dr. Prashant Pai (HoD – ME), IQAC Co Coordinator
6. Dr. Sharmila Kumari M, HoD- CSE
7. Dr. Palakshappa K, HoD-CV
8. Dr. Krishna Prasad N, HoD-BT
9. D. Sayyad Ameen Ahammad, Director-MBA
10. Dr. Manjula V, HoD-AIML
11. Dr. Shamna N V, HoD-CSE(ICSB)
12. Dr. Asif Hasan, HoD-ECE
13. Prof. Abdul Majeed, HoD, First Year
14. Prof. Mohammed Hussain K, TPO
15. Mr. Mohammed Faizal, Head-CPOD
16. Mr. Balakrishna, Librarian
17. Mr. Abdul Khader, Office Superintendent
18. Mr. Sufiyan Ahmed, Nominee from local society
19. Mr. Amil Azeez (III Yr ME)
20. Mr. Mohammed Ashfaq (BT), Alumni
21. Dr. Jalal, Employer



IQAC Coordinator (s)

Coordinator (s)
Internal Quality Assurance Cell (IQAC)
P.A. College of Engineering
MANGALORE



Chairman (IQAC)

PRINCIPAL
P. A. COLLEGE OF ENGINEERING
MANGALORE - 574 153

Copy to:

1. MT, AGM
2. All IQAC Committee Members

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF THE IQAC MEETING

The fourth Internal Quality Assurance Cell (IQAC) meeting for the Academic Year 2024-2025 was held on 27th March 2025 in G27 at 12:00 PM.

Agenda for the meeting:

1. Review of the previous meeting.
2. Result Analysis/Strategies for improvement
3. Committees and Events.
4. Policy document updation.
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13. Co-Scholastic activities.
14. Value-Added courses.
15. Feedback (24-25).
16. ICEST-25 and Discover-25
17. Requirements for current/upcoming semesters.
18. Updatations – IQAC composition

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Following members were present for the meeting:

Sl. No.	NAME AND DESIGNATION	Signature
1	Dr. Ramis M K, Principal	
2	Dr. M. Abdul Rahiman, Former Vice Chancellor, Kannur and Calicut Universities.	
3	Dr. Sharmila Kumari M, HOD- CSE	
4	Dr. Palakshappa K, HOD -CV	
5	Dr. Krishna Prasad N, HOD -BT	
6	Dr. Sayyad Ameen Ahammad, Director-MBA	
7	Dr. Prashanth Pai M, HOD-ME (IQAC Co-Coordinator)	
8	Dr. Asif Hassan, HOD-ECE	
9	Dr. Manjula V, HOD-AIML	
10	Dr. Shamna N. V, HOD-ICSB	
11	Mr. Abdul Majeed, HOD, First Year	
12	Mr. Mohammed Hussain K, TPO.	
13	Mr. Mohammed Faizal, Head-CPOD	
14	Mr. Balakrishna, Librarian	
15	Mr. Sharfuddeen P K, AGM, P.A.E.T	
16	Mr. Abdul Khader, Office Superintendent	
17	Mr. Sufiyan Ahmed, Managing Director, The Mechanic, Kuthar, Mangalore.	
18	Mr. Amil Azeez (III Yr ME)	
19	Mr. Mohammed Ashfaq (BT)	
20	Dr. Jalal, Chairman, Abone Surgicals Pvt. Ltd., Bangalore.	
21	Dr. Zoheb Ali K, IQAC Coordinator	

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action taken report of Previous IQAC meeting

**ACTION TAKEN REPORT BASED ON THE MINUTES OF 4th IQAC MEETING
HELD ON 27th March 2025 (AY 2024-25)**

1. The minutes of the previous meetings were read by the IQAC coordinator and the house approved it.

Plan	Implementation
NIRF	NIRF application submitted before deadlines and also brainstorming exercise was done comparing with last year statistics of our college with benchmark colleges.
Self-Appraisal	Self-appraisal forms of faculties has been forwarded by the hood's and further analyses for the needful.
NAAC	College received NAAC A Grade; management and principal congratulated faculty.
Autonomy	Autonomy application in progress with preliminary work has been initiated to apply for required documents.
Training on teaching-learning methodology	An FDP on Teaching-Learning Process was conducted on 15 th February 2025, focusing on strengthening teaching methodologies and improving learning outcomes.
ICEST	<ul style="list-style-type: none"> • The official brochure for the International Conclave on Engineering Sciences and Technology 2025 (ICEST-25) was released during the Women's Day Celebrations. • ICEST-25 was scheduled for 23–24 April 2025 but postponed to may first week and will feature seven specialized conferences: <ul style="list-style-type: none"> • MECH TECH – International Conference on Emerging Trends in Mechanical Engineering • ICICE – International Conference on Civil Engineering • DIGITREV – International Conference on Digital Renaissance • SEMI TECH COM SUMMIT – International Conference on Emerging Trends in Electronics and Communication • BIOTRENDCON – International Conference on Emerging Trends in Biotechnology

INTERNAL QUALITY ASSURANCE CELL (IQAC)

	<ul style="list-style-type: none"> • ARTELLIGENCE – International Conference on Artificial Intelligence • ICIBS – International Conference on Basic and Applied Sciences.
Committee meeting follow up	Committees have provided structured plans, and the execution of activities is being carried out effectively with periodic monitoring. Progress is being reviewed regularly by IQAC to ensure alignment with institutional objectives, timely completion of tasks, and documentation of outcomes for quality enhancement.
Alumni activity	The Alumni Conclave was conducted from 17th to 21st February 2025. The inauguration was held on 17th February at 10:00 am, followed by departmental events over three days, and concluded with the valedictory programme on Friday
UNSDG	"The UNSDG Cell has been formed, and work has commenced on aligning academic programmes, research projects, and community engagement initiatives with the relevant UN Sustainable Development Goals. Periodic reviews will be carried out to assess progress."
NPTEL	IQAC recommended incentivizing students to pursue excellence in NPTEL and also BE honors Such students will not only be honored but also reimbursed for their course fees, thereby fostering a culture of academic distinction."
Technical training of students	<p>TCS-Specific Training</p> <p>A dedicated TCS-specific training programme was conducted on 15th March 2025.</p> <p>Around 100 students participated.</p> <p>The sessions focused on aptitude, communication skills, and technical modules aligned with TCS recruitment requirements.</p> <p>TCS Placement Drive – MBA</p>

INTERNAL QUALITY ASSURANCE CELL (IQAC)

	<p>Preparations are underway for the TCS placement activity for MBA students scheduled in April 2025.</p> <p>The Training & Placement Cell is coordinating with TCS to ensure maximum participation and support for the candidates.</p> <p>Coding Training by CSE Department</p> <p>The CSE Department has initiated specialized coding training sessions for pre-final and final-year students.</p> <p>Training modules cover problem-solving, competitive programming, and industry-relevant technologies.</p> <p>Sessions are aimed at enhancing employability and improving student performance in coding rounds of campus placements.</p>
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Future Road Map and Planning suggested by IQAC:

1. Result Analysis/Strategies for improvement
2. Committees and Events.
3. Policy document updation.
4. Autonomous status application process.
5. IA reforms.
6. FDP on Research methodology and OBE.
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 - 8.1. NBA:- CSE, ECE, BT post compliance analysis and plan for ME, CV AIML, CSE-ICSB.
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13. Value-Added courses.
14. Feedback (24-25).
15. ICEST-25 and Discover-25
16. Requirements for current/upcoming semesters.
17. Updatations – IQAC composition

DISCUSSIONS

Sl. No.	Agenda/Discussion in the IQAC Meeting	Action taken subsequently on the agenda points/Topic discussed in the IQAC Meeting
1	Result Analysis/Strategies for improvement	Result analysis before revaluation for odd semesters of 2024-25 was done. The reasons for failure were analyzed. It is decided that remedial classes are to be conducted for the subjects of poor performance. The first year classes shall be completed one week prior to the last working day and remedial classes shall be engaged. The schedule of the remedial classes shall be prepared and classes shall be started.
2	Committees and Events	IQAC Coordinator explained the current status of the activities conducted by various committees. It is decided to have meeting with individual committees for better understanding of the requirements and documentation. A brief discussion on the individual committee's status and future plans was done, which will be discussed in detail during individual committee meetings with IQAC.
3	Policy document updation	Updation of the policy documents related to the examination, waste management, plastic usage, sports and co-scholastic activities, etc. has to be completed.
4	Autonomous status application process	The institute has already decided to go for autonomy status and the process of autonomy is in progress. The related documents have been already forwarded to the affiliating university and the response is awaited. On completion of this, the institute can approach UGC for further steps of autonomy.
5	IA reforms	IQAC has taken initiatives to reform IA test process. Initiatives for curbing the malpractice cases in the IA tests were suggested in the meeting. After conducting a brainstorming session, it is decided to form an IA Squad team involving the HODs as the members, supervised by the Chief Internal Assessment test coordinator. The roles and responsibilities of IA squad team has been framed by the Chief IA coordinator and circulated for information. The procedure for handling malpractice cases reported by the squad team was framed and circulated among the stakeholders for creating awareness.
6	FDP on Research methodology and OBE.	IQAC has planned to organize a faculty development programme on Research Methodology and Outcome Based Education to create awareness among the faculty members tentatively in the month of April or May 2025.

7	Research activities	IQAC has stressed the need to improve the research activities in the institution. The financial assistance for the research activities such as for publishing papers/chapters in reputed journals, attending FDP/workshop for enhancing research knowledge, seed money for sponsored research, have been materialized to motivate the researchers. IQAC has suggested to improve the status of grants received for the research activities and motivated the faculty to apply for research grants/Sponsored FDPs.
8	Accreditation activities	The accreditation activities for the CSE, ECE and BT were discussed. The plan of NBA application for accreditation for the branches ME, CV, AIML and CSE (ICSB) were also discussed. Submission of AQAR for NAAC is also discussed. Discussion on NIRF application and current status has been shared with the members.
9	Academic calendar approval	Academic calendar of 2024-25 even semester (IV, VI and VIII) was placed before the IQAC and approved after discussion. There are minor modifications/corrections in I year academic calendar. The same will be approved after incorporating the modifications.
10	Internship of non-circuit branches	IQAC discussed the status of final year student internship of the ME, CV and BT branches. Students have followed the norms of internship as prescribed by the university. The initial presentation (synopsis) of the internship was conducted across these departments. However, IQAC suggested to follow up the internship strictly and conduct interim presentations. Students have to submit the detailed internship report along with their final presentation.
11	Placement and Skill Enhancement	IQAC suggested the T & P cell to enhance student skills and placement numbers. It is decided to conduct technical and aptitude skill enhancement sessions for the students to make them prepare for the placement drives and improve the rate of placement. It was also decided to organize refreshing sessions for faculty members by the external resource persons to enhance their technical skills especially in the area of programming and associated areas under the umbrella of CPOD.
12	Co-Scholastic activities	IQAC suggested to improve the student participation in the co-scholastic activities internally as well as externally. Also, a policy has to be framed for participation of students in co-scholastic activities.
13	Value-Added courses	The status of conduction of value added courses was discussed

		in the IQAC. It is observed that total 08 value added courses were conducted and 3 more courses are planned for execution shortly.
14	Feedback (24-25).	IQAC suggested to collect feedback from the final year students before the last working day. For I year, the principal will be addressing the students of each section and taking the feedback in the presence of I year HOD. For higher semesters the feedback shall be completed before the end of the semester.
15	ICEST-25 and Discover-25	IQAC suggested to organize the international conference ICEST-25 on May 7 th and 8 th , 2025. All the preparations for the conference shall be completed and the maximum participation of the stakeholders shall be ensured. Also, it is decided that the papers shall be published in the conference proceedings with ISBN. However, selected papers shall be published in indexed journals with additional cost. The IEEE conference DISCOVER will be conducted in the institute in the year 2025. The deadline for paper submissions, paper submission procedure, brochure design, website design, etc. were discussed.
16	Requirements for current/upcoming semesters	Faculty/resource requirements for the current and ensuing semesters were discussed. All the departments were requested to submit their requirements to the principal. Faculty requirement for English, Scientific Foundations of Health, and Innovative Design Thinking was discussed and decided to forward the request to the higher authorities for the suitable action.
17	Updations – IQAC composition	After discussing in the meeting, it is decided to update the composition of the IQAC by including research coordinator, co-scholastic coordinator, physical director and exam section in-charge.
18	IIC	The members were informed that P.A. College of Engineering (PACE), Mangalore has achieved the prestigious IIC Three-Star Ranking for the academic year 2023-24. The Principal appreciated the efforts of all coordinators and faculty members involved in innovation and entrepreneurship initiatives. It was resolved to further strengthen activities under IIC to aim for higher ranking in the coming years.

PA COLLEGE OF ENGINEERING MANGALURU							
ACADEMIC CALENDAR EVEN SEMESTER (2024-25)							
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	NO OF DAYS
10-Feb	11-Feb	12-Feb	13-Feb	14-Feb	15-Feb	16-Feb	5
COMPLETION OF 4TH & 6TH SEM	CC/MC MEETING		PC MEETING		COMPLETION OF 8TH SEM		
17-Feb	18-Feb	19-Feb	20-Feb	21-Feb	22-Feb	23-Feb	6
ASSIGNMENT-1 START DATE	IMC VISIT				WED TT		
24-Feb	25-Feb	26-Feb	27-Feb	28-Feb	01-Mar	02-Mar	4
SPORTS / NSS ACTIVITY WEEK-1		MAHASHIVARATHRI	SPORTS / NSS ACTIVITY WEEK-1				
03-Mar	04-Mar	05-Mar	06-Mar	07-Mar	08-Mar	09-Mar	6
8TH SEM PROJECT WORK- EVALUATION 1)					MON TT		
10-Mar	11-Mar	12-Mar	13-Mar	14-Mar	15-Mar	16-Mar	5
4TH & 6TH SEM OA-I (UNIT TEST, QUIZ, CERTIFICATION, PROJECT)							
17-Mar	18-Mar	19-Mar	20-Mar	21-Mar	22-Mar	23-Mar	6
24-Mar	25-Mar	26-Mar	27-Mar	28-Mar	29-Mar	30-Mar	
LAB IA-1					TUE TT		
31-Mar	01-Apr	02-Apr	03-Apr	04-Apr	05-Apr	06-Apr	4
KHUTHUB E RAMZAN				ASSIGNMENT-1 END DATE			
07-Apr	08-Apr	09-Apr	10-Apr	11-Apr	12-Apr	13-Apr	6
1ST IA 4TH & 6TH SEM / 8TH SEM PROJECT WORK EVALUATION-2			ASSIGNMENT-2 START DATE		MON TT		
14-Apr	15-Apr	16-Apr	17-Apr	18-Apr	19-Apr	20-Apr	3
UGADI & AMBEDKAR JAVANTHI	IQAC-1 / CLASS COMMITTEE MEETING-1 / FEEDBACK ANALYSIS-1			GOOD FRIDAY			
21-Apr	22-Apr	23-Apr	24-Apr	25-Apr	26-Apr	27-Apr	6
28-Apr	29-Apr	30-Apr	ANNUAL DAY	TECHXPO	PACE FEST		
4TH & 6TH SEM OA-II (UNIT TEST, QUIZ, CERTIFICATION, PROJECT)			01-May	02-May	03-May	04-May	4
05-May	06-May	07-May	LABOR DAY				
05-May	06-May	07-May	08-May	09-May	10-May	11-May	6
KAUSHAL SPORTS / NSS ACTIVITY WEEK-2					THU TT		
12-May	13-May	14-May	15-May	16-May	17-May	18-May	5
LAB IA-2			LWD 8TH SEM				
19-May	20-May	21-May	22-May	23-May	24-May	25-May	6
NIRMAN		ASSIGNMENT-2 END DATE	2ND IA 4TH & 6TH SEM				
26-May	27-May	28-May	29-May	30-May	31-May	01-Jun	6
IQAC-2 / CLASS COMMITTEE MEETING-2 / FEEDBACK ANALYSIS-2					LWD 4TH & 6TH SEM		
PRACTICAL EXAM / VIVA		8TH SEM		27.05.2025 TO 02.06.2025		84	
THEORY EXAM				16.05.2025 TO 26.05.2025			
PRACTICAL EXAM		4TH & 6TH SEM		02.06.2025 TO 13.06.2025			
THEORY EXAM				16.06.2025 TO 01.08.2025			
Ref:VTU/BGM/BoS/Academic Calendar 2024-25 5487 DATED 24 JAN 2025 DRAFTED ON 07-07-2025							

PRINCIPAL

INTERNAL QUALITY ASSURANCE CELL (IQAC)

INTERNAL QUALITY ASSURANCE CELL

CIRCULAR

Date: 19-12-2024

The third Internal Quality Assurance Cell (IQAC) meeting for the Academic Year 2024-2025 will be held on 27th December 2024 in G27 at 03:00 PM. All the IQAC members are hereby requested to attend the meeting without fail.

Agenda for the meeting:

1. Review of previous minutes of meeting
2. NIRF
3. Self Appraisal
4. NAAC
5. Autonomy
6. Training on teaching-learning methodology
7. ICEST 2025
8. Committee meeting follow up
9. Alumni Conclave
10. NIRMAN
11. UNSDG
12. NPTEL
13. Technical training of students
14. Any other matter



Coordinator (IQAC)
Internal Quality Assurance Cell (IQAC)
P.A. College of Engineering
MANGALORE



Chairman (IQAC)
PRINCIPAL
P.A. COLLEGE OF ENGINEERING
MANGALORE - 574 153

1. MT, AGM
2. HODs to circulate among all faculty members
3. All IQAC Committee members
4. File



INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF THE IQAC MEETING

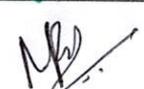
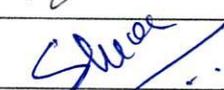
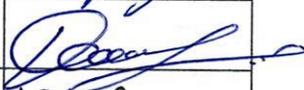
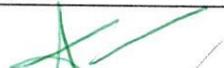
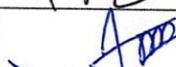
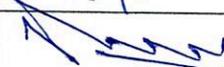
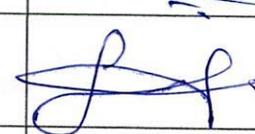
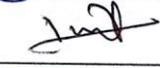
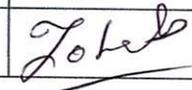
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Agenda for the meeting:

1. Review of previous minutes of meeting
2. NIRF
3. Self Appraisal
4. NAAC
5. Autonomy
6. Training on teaching-learning methodology
7. ICEST
8. Committee meeting follow up
9. Alumni Conclave
10. NIRMAN
11. UNSDG
12. NPTEL
13. Technical training of students
14. Any other matter

INTERNAL QUALITY ASSURANCE CELL (IQAC)

24.2.23

Sl. No.	NAME AND DESIGNATION	Signature
1	Dr. Ramis M K, Principal	
2	Dr. M. Abdul Rahiman, Former Vice Chancellor, Kannur and Calicut Universities.	
3	Dr. Sharmila Kumari M, HOD- CSE	
4	Dr. Palakshappa K, HOD -CV	
5	Dr. Krishna Prasad N, HOD -BT	
6	Dr. Sayyad Ameen Ahammad, Director-MBA	
7	Dr. Prashanth Pai M, HOD-ME (IQAC Co-Coordinator)	
8	Dr. Asif Hassan, HOD-ECE	
9	Dr. Manjula V, HOD-AIML	
10	Dr. Shamna N. V, HOD-ICSB	
11	Mr. Abdul Majeed, HOD, First Year	
12	Mr. Mohammed Hussain K, TPO.	
13	Mr. Mohammed Faizal, Head-CPOD	
14	Mr. Balakrishna, Librarian	
15	Mr. Sharfuddeen P K, AGM, P.A.E.T	
16	Mr. Abdul Khader, Office Superintendent	
17	Mr. Sufiyan Ahmed, Managing Director, The Mechanic, Kuthar, Mangalore.	
18	Mr. Amil Azeez (III Yr ME)	
19	Mr. Mohammed Ashfaq (BT)	
20	Dr. Jalal, Chairman, Abone Surgicals Pvt. Ltd., Bangalore.	
21	Dr. Zoheb Ali K, MBA Dept.	

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action taken report of Previous IQAC meeting

**ACTION TAKEN REPORT BASED ON THE MINUTES OF 2st IQAC MEETING
HELD ON 2nd IQAC meeting held on 20th September 2024**

1. The minutes of the previous meetings were read by the IQAC coordinator and the house approved it.

Sl. No.	Plan	Action taken
1	OBE Awareness to the students	The PACE Leaders Circle was held on 21st November 2024 at the Multipurpose Hall, organized by the IEEE Professional Communication Chapter, focusing on linking student club activities with Outcome Based Education (OBE) outcomes.
2	Engineers Day celebration	Engineers' Day Celebrations events conducted department-wise on Sep 26, 2024.
3	Accreditation activities	The IQAC addressed faculties in various department meetings on NAAC peer team visit.
4	Initiating value added courses 2024-25	All departments submitted the list of value added course to be implemented in their academic year.
5	Internship for Circuit branches as per VTU guidelines.	Completed for circuit branches; pending for other branches (to be executed in even semester).
6	Placement meetings	Weekly placement meetings are being regularly conducted every Monday with the Training & Placement Cell and departmental placement coordinators. Action points from each meeting are documented and circulated to concerned faculty and student representatives. Progress on company visits, student training, and placement drives is monitored on a weekly basis.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

7	Interactions with industrial delegates for training and placement	<p>PACE organized an Awareness Session on Upskilling Opportunities at C-DAC Bangalore under the aegis of C-DAC, with support from ISTE Chapter, IEEE TEMS, and Institution's Innovation Council (IIC) on November 17, 2024 (Friday) at 2:30 PM in the Multipurpose Hall.</p> <p>Resource Person: <i>Dr. Misbahuddin</i>, Associate Director & Group Head, ACTS and BD, Centre for Development of Advanced Computing (C-DAC), Bangalore.</p>
8	Celebration of World Mental Health Day	<p>On November 15, 2024, Universal Human Value Cell in Collaboration with Women in Engineering, Woman Welfare Committee and College Internal Compliance Committee, P. A. College of Engineering (PACE) organized an insightful talk titled "Mental Health at Work," presented by Dr. Surfraz J. Hasim</p>
9	Policy for research publications	<p>Status: Implemented — Policy finalized by IQAC, forwarded to GC, approved/signed by Managing Trustee on 20-Nov-2024, and presented to faculty on 23-Nov-2024; policy is in force w.e.f. 20-Nov-2024.</p>
10	Organizing IEEE conference in the year 2025.	<p>In progress — The IEEE DISCOVER 2025 conference is being held at PA College of Engineering (PACE) in Mangalore on October 17-18, 2025</p>
11	Proposal to have a Mock Visit before Peer team visit	<p>Completed (mock visit completed As scheduled): Departments completed QLM/QLM preparations, presentations and model displays; IQAC coordinated verification and feedback collection on November 12th 2025.</p>

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Future Road Map and Planning suggested by IQAC:

- NIRF
- Self-Appraisal
- NAAC
- Autonomy
- Training on teaching-learning methodology
- ICEST
- Committee meeting follow up
- Alumni Conclave
- NIRMAN
- UNSDG
- NPTEL
- Technical training of students
- Any other matter

INTERNAL QUALITY ASSURANCE CELL (IQAC)

DISCUSSIONS

Sl. No.	IQAC Meeting Date	Agenda/Discussion in the IQAC Meeting	Topic discussed in the IQAC Meeting
1	3 rd IQAC meeting held on 27th December 2024 (AY 2024-25)	NIRF	Submission of data by 31-01-2025. It has also been decided to present current status and benchmark for growth based on this data.
2		Self-Appraisal	IQAC to draft detailed guidelines for Self-Appraisal forms for 2025-26. Based on this, HoDs to initiate the submission of Self-Appraisal forms for 2024-25 along with supporting documents.
3		NAAC	The result is awaited after a delay in the accreditation process. Continued follow-up with NAAC is required.
4		Autonomy	It has been decided to initiate application for Autonomy status.
5		Training on teaching-learning methodology	It has been decided to conduct an FDP on teaching learning process to the faculties.
6		ICEST	ICEST Conference scheduled for April 2025. Preparations are in progress — Principal and Vice-Principal designated as Chair and Co-chair, brochure already released,
7		Committee meeting follow up	It has been decided to follow-up with various committees on the future activity plans.
8		Alumni activity	Based on the input received it has been decided to conduct training programmes to the students in association with the alumina association PACENEXT.
9		NIRMAN	Nirman project exhibition and competition to be conducted this semester.
10		UNSDG	UNSDG: Institution ranking and sustainability initiatives to be strengthened under the IQAC agenda. IT has been proposed to create an UNSDG Cell and it will be coordinated by Dr. Shareefraza.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

11		NPTEL	Initiatives to be taken to enhance student registration and successful course completion."
12		Technical training of	To improve technical skills of the students it has
13		students	been decided to conduct technical training for the students.

INTERNAL QUALITY ASSURANCE CELL

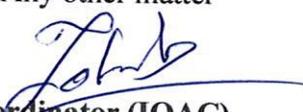
CIRCULAR

Date: 16-09-2024

The second Internal Quality Assurance Cell (IQAC) meeting for the Academic Year 2024-2025 will be held on 20th September 2024 in G27 at 03:00 PM. All the IQAC members are hereby requested to attend the meeting without fail.

Agenda for the meeting:

1. Review of previous minutes of meeting
2. ICEST-24 Proceedings publication
3. OBE Awareness programme
4. NIRMAN – A mini project exhibition
5. Placement, PR, IIC meetings
6. Anti-drug awareness programme
7. Accreditation activities
8. Graduation day and Alumni meet
9. Release of Updated CAC sheet
10. IMC checklist for 2023-24 even sem
11. Class commencement of 2024-25 odd sem
12. Academic calendar 2024-25 third semester
13. Approval of revised IQAC
14. Any other matter


Coordinator (IQAC)


Chairman (IQAC)

PRINCIPAL
P. A. COLLEGE OF ENGINEERING
MANGALORE - 574 153

Copy to:

1. MT, AGM
2. HODs to circulate among all faculty members
3. All IQAC Committee members
4. File



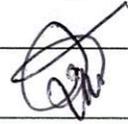
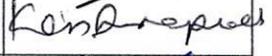
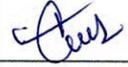
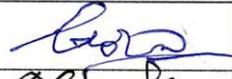
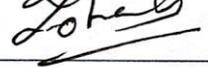
MINUTES OF THE IQAC MEETING

The second Internal Quality Assurance Cell (IQAC) meeting for the Academic Year 2024-2025 was conducted on 20th September 2024 in G27 at 03:00 PM.

Agenda for the meeting:

1. OBE Awareness to the students
2. Engineers Day celebration
3. Accreditation activities
4. Initiating value added courses 2024-25
5. Approval of Academic calendar for odd semester 2024-25
6. Internship for Circuit branches as per VTU guidelines
7. SOP for faculty participation in sister institutions of PACE
8. Placement meetings
9. Make up exams and results
10. Interactions with industrial delegates for training and placement
11. Celebration of World Mental Health Day
12. Policy for research publications
13. Organizing IEEE conference in the year 2025.
14. Result analysis of 2023-24 odd and even semester
15. Proposal to have a Mock Visit before Peer team visit
16. Hosting VTU athletic meet in 2025

Following members were present for the meeting:

Sl. No.	NAME AND DESIGNATION	Signature
1.	Dr. Ramis M K, Principal	
2.	Dr. M. Abdul Rahiman, Former Vice Chancellor, Kannur and Calicut Universities.	
3.	Dr. Sharmila Kumari M, HOD- CSE	
4.	Dr. Palakshappa K, HOD -CV	
5.	Dr. Krishna Prasad N, HOD -BT	
6.	Dr. Sayyad Ameen Ahammad, Director-MBA	
7.	Mr. Mohammed Hussain K, TPO.	
8.	Dr. Asif Hussain, HoD - ECE	
9.	Dr. Shamna N. V, HOD-ICSB.	
10.	Dr Manjula V, HOD-AIML.	
11.	Mr. Abdul Majeed, HOD, First Year	
12.	Mr. Mohammed Faizal, Head-CPOD	
13.	Mr. Balakrishna, Librarian	
14.	Mr. Sharfuddeen P K, AGM, P.A.E.T	
15.	Mr. Abdul Khader, Office Superintendent	
16.	Mr. Sufiyan Ahmed, Managing Director, The Mechanic, Kuthar, Mangalore.	
17.	Mr. Amil Azeez (III Yr ME)	
18.	Mr. Mohammed Ashfaq (BT)	
19.	Dr. Jalal, Chairman, Abone Surgicals Pvt. Ltd., Bangalore.	
20.	Dr. Zoheb Ali K, MBA Dept., IQAC Coordinator	
21.	Dr. Prashanth Pai M, HOD-ME, IQAC CO-Coordinator	

**ACTION TAKEN REPORT BASED ON THE MINUTES OF 1st IQAC MEETING
HELD ON 20th June 2024 (AY 2024-25)**

1. The minutes of the previous meetings were read by the IQAC coordinator and the house approved it.

Plan	Implementation
1. ICEST-24 Proceedings publication	Publishing abstract of the conference papers in the ICEST proceedings with ISBN was completed. Total 125 abstracts from 6 UG departments were included in the proceedings.
2. OBE Awareness programme	OBE awareness refreshing sessions to the students of EC in view of NBA visit were conducted by the EC Department faculty members in the regular class hours.
3. NIRMAN – A mini project exhibition	Nirman- A mini project exhibition was held on Tuesday, 23 rd July 2024 under the leadership of BT department. Prof. Shainy Mathew was the coordinator of the event.
4. Placement, PR, IIC meetings	The placement meeting was conducted on 27.08.2024 and PR and IIC meetings were held on 08.08.2024 and 09.08.2024 respectively.
5. Anti-drug awareness programme	On June 26, 2024, the NSS Unit of P.A. College of Engineering, Mangalore, in collaboration with Konaje Police Station, organized an awareness campaign at the E-Learning Centre, PACE. The program aimed to educate students about the dangers of drug abuse and illicit trafficking. The NSS unit of P. A. College of Engineering organized an event under the Nasha Mukta Bharat Abhiyan on August 13, 2024, to raise awareness about the dangers of drug addiction and encourage students to pledge against narcotics use.
6. Accreditation activities	The Mock NBA visit by Dr. Ekram Khan was conducted on 23 to 25, June 2024. The NBA visit for the Department of EC was held on 5 th , 6 th and 7 th of July 2024. After the NBA Exit meeting of EC department on 07.07.2024, NAAC criterion and sub-criterion heads have presented the status of the work of their criterion. The Managing Trustee and other management representatives were present during the session.

	<p>Prof. Abdul Rahiman, Advisor and Prof. Badri H S from Presidency University have verified the NAAC documents on 21st and 22nd July 2024. Submission of SSR of NAAC was completed on 6th August 2024 at 6pm in QPDS.</p>
7. Graduation day and Alumni meet	<p>Graduation day was held on Saturday, 10th August 2024 in the forenoon session. Alumni meeting was held on the same day in the afternoon session. The notable alumni from each department were present during the interaction session.</p>
8. Updated CAC sheet	<p>An updated CAC sheet for attainment calculations was validated and released for the further CAC work.</p>
9. IMC checklist for 2023-24 even semester	<p>The IMC Checklist internal audit for the even semester of 2023-24 was completed on 31st August 2024. Vacation guidelines were released by the principal office and vacation was granted for the faculty who completed IMC requirements.</p>
10. Class commencement of 2024-25 odd semester	<p>I semester classes commenced on September 9, 2024 and orientation programme was held for the students. Induction program was held from September 9 to 20, 2024. V and VII sem classes commenced on 9th September 2024. The timetable preparation, student enrolment, allotment of mentors, were completed. Result analysis of IV semester was analyzed.</p>

Future Road Map and Planning suggested by IQAC:

1. OBE Awareness to the students
2. Engineers Day celebration
3. Accreditation activities
4. Initiating value added courses 2024-25
5. Approval of Academic calendar for odd semester 2024-25
6. Internship for Circuit branches as per VTU guidelines
7. SOP for faculty participation in sister institutions of PACE
8. Placement meetings
9. Make up exams and results
10. Interactions with industrial delegates for training and placement
11. Celebration of World Mental Health Day
12. Policy for research publications
13. Organizing IEEE conference in the year 2025.
14. Result analysis of 2023-24 odd and even semester
15. Proposal to have a Mock Visit before Peer team visit
16. Hosting VTU athletic meet in 2025

Sl. No.	IQAC Meeting Date	Agenda/Discussion in the IQAC Meeting	Action taken subsequently on the agenda points/Topic discussed in the IQAC Meeting
1	2 nd IQAC meeting held on 20 th September 2024 (AY 2024-25)	OBE Awareness to the students	It is decided in the IQAC meeting to create OBE awareness among the students. This is required as the stakeholders must be aware of the OBE guidelines and implementation.
2		Engineers Day celebration	It is decided to observe the Engineers' Day in the college in the last week of September
3		Accreditation activities	Creating awareness program to the faculty members on NAAC Peer Team Visit.
4		Initiating value added courses 2024-25	It is decided to initiate the process of identification and conduction of value added courses for the current academic year.

5	Approval of Academic calendar for odd semester 2024-25	Academic calendars for I, V and VII semester classes were placed before the IQAC and approved.
6	Internship for Circuit branches as per VTU guidelines.	It is decided that circuit branches such as ECE, AIML, CSE will be opting for internship as per VTU guidelines and remaining branches will be opting in the even semester.
7	SOP for faculty participation in sister institutions of PACE.	It is decided that faculty members attending programs in the sister concerns of PACE as a guest or resource person should follow SOP, which needs to be defined.
8	Placement meetings	It is decided to conduct weekly placement meetings on every Monday.
9	Make up exams and results	Make up exams for I year subjects were held and the results are announced. It is decided that year in and year out cases are to be reported to the respective parents through the counselors.
10	Interactions with industrial delegates for training and placement	It is decided to have an official meet with C-DAC personnel preferably in the month of October to enhance training, placement and internship activities. It is proposed to organize a placement related session for the final year students by the HR of a reputed industry preferably from IT sector.
11	Celebration of World Mental Health Day	It is proposed to observe World Mental Health Day in the institute preferably in the month of October or November under UHV/SCR activity.
12	Policy for research publications	It is decided to finalize and approve the Policy for research publications and forward the same for the approval in the GC meeting.

13		Organizing IEEE conference in the year 2025.	It is decided to organize the IEEE conference in the institute in 2025.
14		Result analysis of odd and even semesters of 2023-24	The result analysis of odd and even semesters were placed before IQAC and after discussion forwarded to GC.
15		Proposal to have a Mock Visit before Peer team visit	IQAC has decided to conduct a mock visit for NAAC by external experts before the actual peer team visit preferably in the month of November 2024.
16		Hosting VTU athletic meet in 2025	It is proposed to host VTU Athletic Meet in the year 2025 as a part of Silver Jubilee Celebrations of PACE.

INTERNAL QUALITY ASSURANCE CELL

CIRCULAR

Date: 14-06-2024

The first Internal Quality Assurance Cell (IQAC) meeting for the Academic Year 2024-2025 will be held on 20th June 2024 in G27 at 03:00 PM. All the IQAC members are hereby requested to attend the meeting without fail.

Agenda for the meeting:

1. Review of previous minutes of meeting
2. ICEST-24 Proceedings publication
3. OBE Awareness programme
4. NIRMAN – A mini project exhibition
5. Placement, PR, IIC meetings
6. Anti-drug awareness programme
7. Accreditation activities
8. Graduation day and Alumni meet
9. Release of Updated CAC sheet
10. IMC checklist for 2023-24 even sem
11. Class commencement of 2024-25 odd sem
12. Academic calendar 2024-25 third semester
13. Approval of revised IQAC
14. Any other matter



Coordinator (IQAC)

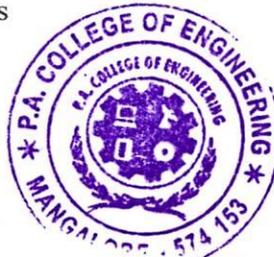


Chairman (IQAC)

**PRINCIPAL
P. A. COLLEGE OF ENGINEERING
MANGALORE - 574 153**

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3. All IQAC Committee members
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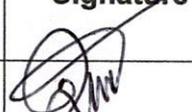
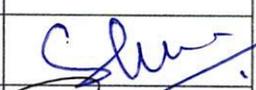
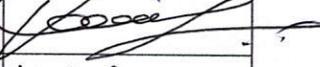
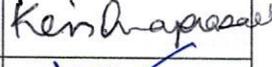
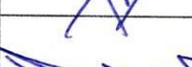
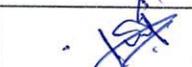
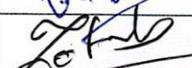
MINUTES OF THE IQAC MEETING

The first Internal Quality Assurance Cell (IQAC) meeting for the Academic Year 2024-2025 was held on 20th June 2024 in G27 at 03:00 PM.

Agenda for the meeting:

1. Review of previous minutes of meeting
2. ICEST-24 Proceedings publication
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11. Class commencement of 2024-25 odd sem
12. Academic calendar 2024-25 third semester
13. Approval of revised IQAC
14. Any other matter

Following members were present for the meeting:

Sl. No.	NAME AND DESIGNATION	Signature
1.	Dr. Ramis M K, Principal	
2.	Dr. M. Abdul Rahiman, Former Vice Chancellor, Kannur and Calicut Universities.	
3.	Dr. Sharmila Kumari M, HOD- CSE	
4.	Dr. Palakshappa K, HOD -CV	
5.	Dr. Krishna Prasad N, HOD -BT	
6.	Dr. Sayyad Ameen Ahammad, Director-MBA	
7.	Mr. Mohammed Hussain K, TPO.	
8.	Dr. Asif Hussain, HoD - ECE	
9.	Dr. Shamna N. V, HOD-ICSB.	
10.	Dr Manjula V, HOD-AIML.	
11.	Mr. Abdul Majeed, HOD, First Year	
12.	Mr. Mohammed Faizal, Head-CPOD	
13.	Mr. Balakrishna, Librarian	
14.	Mr. Sharfuddeen P K, AGM, P.A.E.T	
15.	Mr. Abdul Khader, Office Superintendent	
16.	Mr. Sufiyan Ahmed, Managing Director, The Mechanic, Kuthar, Mangalore.	
17.	Mr. Amil Azeez (III Yr ME)	
18.	Mr. Mohammed Ashfaq (BT)	
19.	Dr. Jalal, Chairman, Abone Surgicals Pvt. Ltd., Bangalore.	
20.	Dr. Zoheb Ali K, MBA Dept., IQAC Coordinator	
21.	Dr. Prashanth Pai M, HOD-ME, IQAC CO-Coordinator	

**COMPREHENSIVE QUALITY IMPROVEMENT PLAN FOR THE
ACADEMIC YEAR 2024-25**

1. Accreditation activities for quality measures.
2. OBE awareness programme
3. Academic calendar for 2024-2025
4. Conduction of weekly HOD meetings
5. Monitor student performance and attendance
6. Research grants/publications/patents
7. Conducting academic audit
8. Students preparedness for placement
9. Value added courses.
10. Events under department Associations/technical clubs/various cells/professional bodies/
NSS/ YRC/ Physical Education Dept., etc.
11. Industrial visits
12. Green campus initiatives and environmental protection
13. Internships
14. Continuous Internal Assessment
15. Rewarding the student and faculty achievements

Action taken report of Previous IQAC meeting

1. The minutes of the previous meetings were read by the IQAC coordinator and the house approved it.

Plan	Implementation
1. Accreditation activities for quality measures	EC department NBA visit is scheduled in the first week of July 2024. CS & ME visits of NBA Compliance are completed. The NAAC accreditation work is in progress.
2. Organizing a public awareness on cyber security	Public awareness on cyber security was held on 07:03:2024 from 9 am to 11 am programme. All III year students were made to participate in it. They were accompanied by the identified faculty members and technical staff.
3. A programme on placements/higher studies/Civil services and other national level qualifying examinations.	Incharges of T&P and CPOD addressed final year students along with respective Heads of the departments to motivate the students to participate in placements/higher studies/Civil services and other national level qualifying examinations.
4. ICEST 24 – International Conclave	ICEST 24 – International Conclave was conducted on April 23-24, 2024. More than 100 papers were presented during the conclave. It is proposed to complete the conclave proceedings with a ISBN number.
5. University LIC Visit	VTU LIC visit was held on March 27, 2024. Few comments such as uniformity in marking the attendance, faculty status of few departments, and improvement in research work at every department level were discussed.
6. Kaushal – A Project Exhibition	An Intracollegiate Project Competition named Kaushal for the selection of Best Projects at Department Level was held on May 3, 2024. The best two projects from each Department were felicitated during Valedictory Program. The competition was conducted under the banner of ISTE and Departmental Professional Bodies, in the presence of External Judges. IEI coordinator Dr. Praveen Suvarna was the coordinator. Dr. Farhan Zameer, Professor and Chief Scientific Officer, ATMA Research Center, Alvas's Ayurveda Medical College and Hospital, Moodbidri was the chief guest.

<p>7. Annual day, Farewell, PACE FEST and Talents day</p>	<p>PACE FEST-‘Revelations and Talents day was conducted on 7th and 8th May 2024. TECHXPO 24- A technical fest showcasing innovation and excellence was held on 9th May 2024. Annual day of PACE was also held on 9th May 2024 forenoon session in the auditorium. Farewell to the final years was given on the same day. Dr. Shah Navaz Manipady, Deputy Medical Superintendent, Kanachur Hospital and Research centre, Deralakatte, was the distinguished guest. Academic toppers, special achievements in technical, sports, non-technical events, faculty awarded with PhD, special achievements of faculty were recognized and honoured during the event. All final year students were given a memento as a token of remembrance of their college days. Principal presented a brief annual report with his message.</p>
<p>8. Electoral Literacy Programme</p>	<p>Electoral literacy programmes were held in the college to promote the sense of responsibility towards voting among the students. Programmes were held for the students in view of electoral literacy to enhance the democratic values and promote their participation in voting. Voter day was observed in the college. The college in association with local panchayath has conducted voter registration drive for the students in the college for voter registrations, corrections etc.</p>
<p>9. Conduction of World Environment Day and World Water Day, IEEE events.</p>	<p><i>World Environment Day</i> was celebrated by the ISTE Chapter in association with Environmental Cell and Dept. of Civil Engg. on June 5th 2024 and An expert talk on Land Restoration, Desertification and Drought Resilience was organized. Dr. Palakshappa K, HOD of civil engineering department was the resource person. The Institution of Engineers (IEI), Mechanical Engineering Association (MEA), Civil Engineering Department Forum (FORCE), First-Year Engineering Students Association (FESA), Environment Cell of P. A. College of Engineering (PACE), Mangaluru, celebrated <i>World Water Day</i> on March 22, 2024, by organizing an invited talk on the theme ‘Water for Peace’. The talk was held in the Multipurpose Hall of PACE. The resource person for the event was Dr. Palakshappa K., HOD of</p>

	<p>Civil Engineering Dept.</p> <p>The PACE IEEE SB and Titan collaborative event, "Ideas Spring-2024: A Design Impact Movement," celebrated the innovative minds of students who submitted ground-breaking ideas aimed at solving real-world problems. The event received an overwhelming response, with 75 enthusiastic submissions from students. After a meticulous review by Titan, 58 promising projects were selected, and the top 25 teams presented their solutions on June 13, 2024.</p>
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Future Road Map and Planning suggested by IQAC:

1. ICEST-24 Proceedings publication
2. OBE Awareness programme
3. NIRMAN – A mini project exhibition
4. Placement, PR, IIC meetings
5. Anti-drug awareness programme
6. Accreditation activities
7. Graduation day and Alumni meet
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11. Academic calendar 2024-25 third semester
12. Approval of revised IQAC

DISCUSSIONS

Sl. No.	IQAC Meeting Date	Agenda/Discussion in the IQAC Meeting	Action taken subsequently on the agenda points/Topic discussed in the IQAC Meeting
1	1 st IQAC meeting held on 20 th June 2024 (AY 2024-25)	ICEST-24 Proceedings publication	Publishing papers on final year projects in ICEST proceedings with ISBN was discussed in detail. The respective Department ICEST Coordinators to finalize the same immediately.
2		OBE Awareness programme	It is decided to conduct OBE awareness refreshing sessions to the students of EC in view of NBA visit by the EC Department. An online session on OBE by Dr. Sufiyan Beg was already conducted on June 10, 2024.
3		NIRMAN – A mini project exhibition	Nirman- A mini project exhibition is planned tentatively on Tuesday, 23 rd July 2024 under the leadership of BT department. Each department should identify one external evaluator and one internal evaluator. All students must be available for the Valedictory program which will be conducted in the afternoon session.
4		Placement, PR, IIC meetings	The placement, PR and IC meetings are tentatively scheduled in the first or second week of August 2024. Also, it is decided to conduct a programme under Entrepreneurship cell to enhance their entrepreneurial skills.
5		Anti-drug awareness programme	The IQAC suggested the NSS unit of PACE to organize anti-drug awareness programmes for the academic year 2024-25, preferably in the odd semester itself.
6		Accreditation activities	The NBA visit for the Department of EC is scheduled on 5 th , 6 th and 7 th of July 2024. The Mock NBA visit by Dr. Ekram Khan is scheduled on 23 to 25, June 2024. The document verification will be done on June 23. The presentations by the principal and HoD, college visit, interaction with the students and parents is scheduled for the next day. This will be followed by the exit meeting on Tuesday, June 25, 2024

		<p>Sunday, 7.7.2024 will be made as a working day for all the faculty members. After the NBA Exit meeting of EC department NAAC criterion and sub-criterion heads will be presenting the status of the work and volume of work completed so far in their criterion. The Managing Trustee and other management representatives will attend the presentation session.</p> <p>The schedule of presentation is as follows: 11am to 11.30am - Criterion 7 11.30am to 12pm - Criterion 6 12pm to 12.30pm – Criterion 5 2pm to 2.30pm – Criterion 4 2.30pm to 3pm – Criterion 3 3pm to 3.30pm – Criterion 2 3.30pm to 4pm – Criterion 1</p> <p>Prof. Abdul Rahiman, Advisor and Prof. Badri H S from Presidency University will be visiting the campus on 21st July 2024, Sunday for NAAC document verification.</p> <p>Submission of SSR of NAAC is scheduled in the first week of August in QPDS. This will be followed by a discussion on DVV, DVV clarifications and DVV submission.</p>
7	Graduation day and Alumni meet	<p>Graduation day is tentatively scheduled on Saturday, 10th August 2024 in the forenoon session. Alumni meeting is scheduled on the same day in the afternoon session. Each Department has to invite alumni exclusively as special invitees.</p>
8	Updated CAC sheet	<p>An updated attainment sheet for attainment calculations was proposed, discussed in the meeting. It is decided to validate the results before implementation.</p>
9	IMC checklist for 2023-24 even semester	<p>The IMC Checklist internal audit for the even semester of 2023-24 has to be completed by the end of August 2024 and must be submitted to IQAC. Vacation guidelines are to be released by the principal office and vacation can be</p>

			availed on completion of IMC requirements.
10		Class commencement of 2024-25 odd sem	IQAC discussed the preparedness for the new academic year as V and VII sem classes commence in the month of September. The timetable preparation, student enrolment, allotment of mentors, etc. to be completed. The I year classes commence in the month of September whose orientation, induction program and other requirements are to be met. There is a provision for make-up exams for II year students on the failed subjects of I year to provide an opportunity for year out cases to enter II year.
11		Academic calendar 2024-25 third semester	The academic calendar for the third semester of 2024-25 was placed before the members. The cell approved the academic calendar which is attached below.
12		Approval of revised IQAC	The Revised Composition of IQAC was placed before the members. The Revised IQAC was approved after the discussion in the meeting. The revised IQAC is attached below.

REVISED IQAC

Sl. No.	Composition	Name	Present Designation
1.	Chairperson & Head of the institution	Dr. Ramis M K	Principal
2.	Academic Experts	Dr. M. Abdul Rahiman, Former Vice Chancellor, Kannur and Calicut Universities.	External Expert
3.	Teachers to represent all levels (Three to eight)	Dr. Sharmila Kumari M	Vice-principal & HOD-CSE
4.		Dr. Palakshappa K	HOD-CV
5.		Dr. Krishnaprasad N	HOD-BT
6.		Dr. Sayed Ameen Ahammad	Director-MBA
7.		Dr. Prashanth Pai M	HOD-ME
8.		Prof. Mohd. Hussain K	Asst. Professor (EC)
9.		Dr. Shamna N. V	HOD-ICSB
10.		Prof. Abdul Majeed	HOD- First Year
11.		Mr. Mohammed Faisal	Head- CPOD
12.		Mr. Balakrishna M	Librarian
13.	Management Representative	Mr. Sharfuddeen P K	AGM, PAET
14.	Administrative officer	Mr. Abdul Kader	Office Superintendent
15.	One nominee each from local society, Students and Alumni	Mr. Sufiyan Ahmed	Managing Director, The Mechanic, Kuthar, Mangalore.
16.		Mr. Amil Azeez	Student (III year ME)
17.		Mr. Mohammed Ashfaq	Alumni, BT
18.	One nominee each from Employers /Industrialists/ stakeholders	Dr. Jalal	Chairman, Abone Surgicals Pvt. Ltd., Bangalore
19.	One of the senior teachers as the coordinator/ Director of the IQAC	Dr. Zoheb Ali K	Assoc. Professor (MBA) IQAC Coordinator